



REGULAR MEETING OF COUNCIL
Held on Monday January 27, 2020 in the
Town Hall Council Chambers, commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: S. O'Rourke, M. Barber, S. Korbett and B. McGillivray

Absent with Regrets: W. Elliott and L. Jackson

Staff: L. Wilgosh, Chief Administrative Officer; A. Roth, Director of Operations; A. Grose, Recreation Manager; A. Levair, Operations Coordinator and L. Goss, Administrative Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

McGILLIVRAY:

That Council for the Town of Pincher Creek approves the January 27, 2020 agenda as presented.

CARRIED 20-034

4. DELEGATIONS

5. ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council held on January 8, 2020

BARBER:

That Council for the Town of Pincher Creek approve the minutes of the regular meeting of Council held on January 8, 2020 as presented.

CARRIED 20-035

5.2 Minutes of the Regular Meeting of Council held on January 13, 2020

KORBETT:

That Council for the Town of Pincher Creek approve the minutes of the regular meeting of Council held on January 13, 2020 as presented.

CARRIED 20-036

6. BUSINESS ARISING FROM THE MINUTES

6.1 Police Funding Model – Letter to Minister of Justice and Solicitor General

KORBETT:

That Council for the Town of Pincher Creek approve the draft letter to the Minister of Justice and Solicitor General regarding the police funding model and direct administration to prepare and send same.

CARRIED 20-037

7. BYLAWS

7.1 Proposed Amendments to Fee Structure Bylaw 1584 – Schedule C

BARBER:

That Council for the Town of Pincher Creek agree to give first reading to Fee Structure Bylaw 1584-20.

CARRIED 20-038

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to give second reading to Fee Structure Bylaw 1584-20.

CARRIED 20-039

KORBETT:

That Council for the Town of Pincher Creek agree unanimously to present Fee Structure Bylaw 1584-20 for third and final reading at the January 27, 2020 Council meeting.

CARRIED 20-040

O'ROURKE:

That Council for the Town of Pincher Creek agree to give third and final reading to Fee Structure Bylaw 1584-20 and that a copy of which be attached hereto and form part of the minutes.

CARRIED 20-041

8. NEW BUSINESS

8.1 ORRSC GIS Grant Support

BARBER:

That Council for the Town of Pincher Creek authorize the Town of Pincher Creek's participation in an application for the 2020 Oldman River Region GIS Enhancement Project submitted by the Town of Coaldale under the Intermunicipal Collaboration component Alberta Community Partnership Grant, further, that the Town of Pincher Creek, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.

CARRIED 20-042

8.2 Municipal Asset Management Grant Application Support

KORBETT:

That Council for the Town of Pincher Creek direct administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for "Survey of Existing Watermain Network for GIS Compatibility". Be it therefore resolved that the Town of Pincher Creek commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program: 1) Legal survey of existing watermain network; and 2) Data analysis of legal survey of existing watermain network to make data compatible with asset management software and GIS.

Be it further resolved that the Town of Pincher Creek commits up to \$12,500 from its budget toward the costs of this initiative.

CARRIED 20-043

8.3 Engineering Services Request for Proposals

McGILLIVRAY:

That Council for the Town of Pincher Creek receive the Engineering Services Request for Proposals results as information.

CARRIED 20-044

A. Roth and A. Levair left the meeting at 6:22 pm.

9. COUNCIL REPORTS:

BARBER

January 13	Regular Council
January 15	Recreation Advisory
January 20	Golf Course Executive

McGILLIVRAY

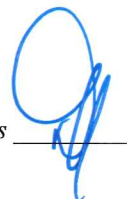
January 8	Regular Council
January 16	Community Early Learning Center
January 20	Intermunicipal Collaboration Framework
January 21	Municipal Development and Subdivision Authority
January 21	Community Early Learning Center Site Meeting
January 22	Pincher Creek Foundation
January 23	Emergency Services Commission

KORBETT

January 13	Regular Council
January 16	Community Early Learning Center
January 20	Health Professions Attraction and Retention
January 23	Emergency Services Commission

O'ROURKE

January 13	Regular Council
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Mayor's Report

ANDERBERG	January 13	Regular Council
	January 15	CNPC Landfill Association
	January 16	Rotary Club Coop Housing Presentation
	January 16	Community Early Learning Center
	January 20	Intermunicipal Collaboration Framework
	January 20	Family and Community Support Services
	January 22-33	AUMA Presidents' Summit

McGILLIVRAY:

That Council for the Town of Pincher Creek accepts the Mayor and Council Reports for January 27, 2020 as information.

CARRIED 20-045

10. ADMINISTRATION

10.1 Council Information Distribution List

KORBETT:

That Council for the Town of Pincher Creek accept the January 27, 2020 Council Information Distribution List as information.

CARRIED 20-046

Mayor Anderberg called a recess at 6:44 pm.

L. Goss left the meeting at 6:44 pm.

Mayor Anderberg called the meeting back to order at 6:57 pm.

11. CLOSED MEETING DISCUSSION

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday January 27, 2020 at 6:57 pm in accordance with section 16, 21 and 22 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer and Recreation Manager in attendance.

CARRIED 20-047

A. Grose left the meeting at 7:02 pm.

KORBETT:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, January 27, 2020 at 8:22 pm.

CARRIED 20-048

Mayor Anderberg called a recess at 8:22 pm.

Mayor Anderberg called the meeting back to order at 8:27 pm.

BARBER:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday January 27, 2020 at 8:27 pm in accordance with section 16, 21 and 22 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer in attendance.

CARRIED 20-049

BARBER:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, January 27, 2020 at 9:40 pm.

CARRIED 20-050

11.1 J. Szumlas Inter-Council Interactions Report – FOIP s. 22

McGILLIVRAY:

That Council for the Town of Pincher Creek defer the J. Szumlas Inter-Council Interactions Report to the February 5, 2020 regular meeting of Council.

CARRIED 20-051

11.2 Notice of Termination of Lease – FOIP s. 16

KORBETT:

That Council for the Town of Pincher Creek direct administration to take over the Leased Space for the Town of Pincher Creek Recreation Department's programming needs.

CARRIED 20-052

11.3 Pincher Creek Transportation Brokerage Proposal – FOIP s. 16

McGILLIVRAY:

That Council for the Town of Pincher Creek accept the proposal to prepare a transportation brokerage concept as information and approve the plan to go ahead as presented including a scheduling model component with funding to come from Account # 3200002230 Streets/professional services if not approved through the Green Trip/PTIF funding.

CARRIED 20-053

KORBETT:

That Council for the Town of Pincher Creek direct administration to request a one year extension on the expenditure of the Green Trip/PTIF funding to complete and implement a new transportation plan of the Town of Pincher Creek.

CARRIED 20-054

11.4 Intermunicipal Collaboration Framework Update – FOIP s. 21

O'ROURKE:

That Council for the Town of Pincher Creek receives the Intermunicipal Collaboration Framework Update information as presented.

CARRIED 20-055

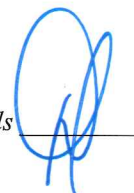
12. NOTICE OF MOTION

13. ADJOURNMENT

O'ROURKE:

That this meeting of Council on January 27, 2020 be hereby adjourned at 9:48 pm.

CARRIED 20-056



Regular Council Meeting
January 27, 2020

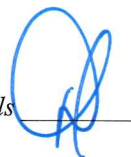


MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 5th DAY OF FEBRUARY 2020 S E A L**

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON WEDNESDAY FEBRUARY 5,
2020 AT 9:00 A.M.**



**BYLAW No. 1584-20
OF THE
TOWN OF PINCHER CREEK**



**A BYLAW OF THE TOWN OF PINCHER CREEK, IN
THE PROVINCE OF ALBERTA, FOR THE PURPOSE
OF ESTABLISHING A FEE STRUCTURE**

WHEREAS pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta 2000, and amendments thereto, a municipality has the authority to pass bylaws regarding services provided by or on behalf of the municipality, and

WHEREAS the Town of Pincher Creek wishes to establish a Fee Structure for the Town of Pincher Creek.

NOW THEREFORE, Council of the Municipality of the Town of Pincher Creek, in the province of Alberta, hereby enacts as follows:

1. Schedule A, B & C attached hereto, shall establish a fee structure for the Town of Pincher Creek.
2. Bylaw # No. 1584-19 and amendments thereto are hereby repealed.
3. This bylaw comes into force and effect upon final reading thereof.

READ A FIRST TIME THIS 27th DAY OF JANUARY, 2020, A.D.

MAYOR, Don Anderberg

CAO, L. Wilgosh

READ A SECOND TIME THIS 27th DAY OF JANUARY, 2020, A.D.

MAYOR, Don Anderberg

CAO, L. Wilgosh

Initials _____

Bylaw #1584-20

READ A THIRD TIME THIS 27th DAY OF JANUARY, 2020, A.D.



MAYOR, Don Anderberg



CAO, L. Wilgosh

Initials 

**SCHEDULE "A"
CORPORATE SERVICES**

INTEREST CHARGES

Outstanding Accounts Receivables	Fees 2.5% on Balance monthly
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TAXES AND ASSESSMENTS

Tax Certificates	Fees 25.00
Expedited Compliance Certificates	150.00
Assessment Review Board Appeals	
Residential 3 or fewer dwellings	50.00/parcel
Residential 4 or more dwellings	500.00/parcel
Non-Residential	500.00/parcel
Land Titles Tax Recovery Notification	
Searches	20.00
Registration of Tax Recovery Notice	20.00
Discharge of Tax Recovery Notice	20.00
All other Land Title Requests	At Cost
Personal Property Registry	
Searches	minimum 20.00 or cost (whatever is greater)
Registration of Tax Recovery Lien	20.00
Discharge of Tax Recovery Lien	20.00
All other Personal Property Registry Requests	At Cost

BUSINESS LICENSES – RATES AS PER BUSINESS LICENSE BYLAW

DOG LICENSES – RATES AS PER ANIMAL CONTROL BYLAW

CEMETERY – RATES AS PER CEMETERY BYLAW

	Fees
RETURNED CHEQUES	35.00

MISCELLANEOUS (add GST)

	Fees
Souvenir Pins	2.50
Town Maps (36" x 48")	18.00
Town Maps (24" x 18")	9.00

TOWN INFORMATION (add GST)

	Fees
Town Business License List/per set	10.00
Land Use Bylaw	42.00
Municipal Development Plan	20.00
Intermunicipal Development Plan	12.00
Engineering Standards	15.00
Council/Committee Minutes	
Up to 2 sets of minutes	N/C
More than 2 sets/per extra set	2.00
Current minutes distributed on a regular basis	N/C
Miscellaneous Information – per page photocopy	0.25
Complete Agenda Packages	10.00
Draft Bylaws	N/C

Initials 

SCHEDULE "B"
OPERATIONAL SERVICES

SEWER SERVICES (no GST) – RATES AS PER SEWER UTILITY RESPONSIBILITES POLICY

EQUIPMENT SERVICES (add GST) – RATES AS PER CURRENT ALBERTA ROAD BUILDERS AND HEAVY EQUIPMENT ASSOCIATION HANDBOOK

WATER RATES – AS PER CURRENT WATER & SEWER UTILITY BYLAW

(includes deposits/connection/disconnection fees/meters)

WATER METERS & CHARGES – AS PER CURRENT WATER & SEWER UTILITY BYLAW

INSTALL WATER OR SEWER SERVICE OR BOTH

Fees

2.5 times the Maintenance 1 rate in the Collective Agreement between CUPE Local 927 and Town of Pincher Creek

SEWER RATES – AS PER CURRENT WATER & SEWER UTILITY BYLAW

GARBAGE RATES – AS PER CURRENT GARBAGE UTILITY BYLAW

FIRE HYDRANT (water costs) – AS PER CURRENT WATER & SEWER UTILITY BYLAW

SALE OF GOODS

Fees

Cost of goods + 25% re-stocking fee + GST

Initials _____



SCHEDULE "C"
COMMUNITY SERVICES

PARKS/SPORTSFIELDS (In effect May 1, 2020)	Fees
Baseball Youth (Per Season)	\$22.00/Player
Slo Pitch/Baseball Adult (Per Season)	\$400.00/Team
Slo Pitch Tournament JJT Park	\$750.00
Concession at Diamonds (per day/booking)	\$60.00
Concession at Diamonds (OOR)	\$110.00
Picnic Table Rental	\$12.00/Table
Bleacher Rental	\$85.00/Set
Park/Sports field Booking Fee	\$40.00/Booking
Soccer Youth (Per Season)	\$22.00/Player
Soccer Adult Team (Per Season)	\$400.00/Team
Football Youth (Per Season)	\$22.00/Player
School Use (Joint Use Agreement)	N/C
Campground Reservation Fee	One Night Campground Fee as Below
Campground per Night	\$35.00/Day (Full Service – Power, Sewer and Water)
	\$30.00/Day (Partial Service - Power)
	\$20.00/Day (Tent)
Firewood Large Bundle	\$7.00/bundle
Firewood Small Bundle	\$5.00/bundle
ARENA-Summer (In effect May 1, 2020)	Fees
Arena Slab-Profit Making/Trade Fair	\$850.00/Day; ½ Price Set-Up
Arena Main Arena Youth	\$30.00/Hour
Arena Main Arena Adult	\$40.00/Hour
Arena Lobby-Profit Making	\$20.00/Hour
Arena Lobby-Non Profit	\$10.00/Hour
Arena Concession	\$60.00/Day
ARENA-Winter (In effect September 1, 2020)	Fees
Minor Hockey, Figure Skating, Youth	\$73.00/Hour
Recreation Hockey, Adult	\$12500/Hour
Minor Hockey, Figure Skating Youth (OOR)	\$150.00/Hour
Shinny Hockey Drop In (Daytime)	\$7.00/Player
Shinny Hockey Drop In (Evening)	\$15.00/Player
Parent 'N Tot Drop in	N/C for Adult or Child
Statutory Holiday Rental (Boxing Day)	\$150.00/Hour
Public/Family Skating Sponsorship	\$500 - \$3,000/Season

Bylaw #1584-20

ARENA-Winter (In effect September 1, 2020 continued

	Fees
Non-Prime Time Usage	\$10.00/Off Per Hour
Board Advertising	\$450.00/Year
Wall Advertising	\$250.00/Year
Centre Ice Advertising	\$636.00/Year
Neutral Zone Advertising	\$530.00/Year
Zamboni Advertising	\$620.00/Year
Concession Lease (Winter Season)	\$1,000/year
Senior Citizen Centre Lease	\$1,000/year
Arena Event Set-Up/Take Down	½ Price
Schools (Joint Use Agreement)	N/C

POOL CHARGES/FEES (In effect February 1, 2020)

	Fees
Infant/Preschool (0-3 Years) Drop In	N/C
Child (4-7Years) Drop In	\$3.00
Youth (8-17 Years) Drop In	\$4.00
Adult (18+ Years) Drop In	\$6.00
Senior (55+ Years) Drop In	\$5.00
Family	\$14.00
Sr. Aquafit Drop In	\$5.50
Masters/Boot Camp/Aquafit Drop In/Boot Camp	\$7.00
\$	
Boot Camp Child-Minding	\$4.00/child
1 Month Pass Pre-school (0-3 Years)	N/C
1 Month Pass Adult	\$50.00
1 Month Pass Senior (55+ Years)	\$40.00
1 Month Pass Aquafit	\$52.00
1 Month Pass Sr. Aquafit (55+ Years)	\$42.00
6 Month Pass Pre-school (0-3 Years)	N/C
6 Month Pass Adult	\$210.00
6 Month Pass Senior (55+ Years)	\$170.00
6 Month Pass Aquafit	\$215.00
6 Month Pass Sr. Aquafit (55+ Years)	\$180.00
1 Year Pass Adult	\$340.00
1 Year Pass Senior (55+ Years)	\$280.00
1 Year Pass Aquafit	\$350.00
1 Year Pass Sr. Aquafit (55+ Years)	\$300.00
10 Punch Child Minding	\$36.00
10 Punch Child/Youth	\$36.00
10 Punch Adult	\$54.00
10 Punch Senior (55+ Years)	\$45.00

Initials 

POOL CHARGES/FEES (In effect February 1, 2020) continued	Fees
10 Punch Aquafit/Masters/Bootcamp	\$63.00
10 Punch Sr. Aquafit (55+ Years)	\$49.50
10 Punch Family Swim	\$126.00
20 Punch Child Minding	\$72.00
20 Punch Child/Youth	\$72.00
20 Punch Adult	\$108.00
20 Punch Senior (55+ Years)	\$90.00
20 Punch Aquafit/Masters/Bootcamp	\$117.00
20 Punch Sr. Aquafit (55+ Years)	\$93.50
20 Punch Family Pass	\$ 238.00
Junior Lifeguard Club Session*	\$180.00
Water Safety Instructor Course	\$325.00 plus materials
Water Safety Instructor Re-cert	\$95.00 plus materials
Lifesaving Instructor Course	\$250.00 plus materials
Lifesaving Instructor Re-cert	\$60.00 plus materials
National Lifeguard Course	\$315.00 plus materials
National Lifeguard Re-cert	\$50.00 plus materials
First Aid Course*	\$160.00 plus materials
First Aid Course Re-cert	\$80.00 plus materials
Bronze Medallion*/Bronze Cross - Combined Course	\$225.00 plus materials
Bronze Medallion or Bronze Cross - Full Course	\$130.00 plus materials
Babysitting Course*	\$75.00
Boating Certification*	\$20.00/Manual; \$25.00/Exam
Concession Room (Not-for-profit, Public)	\$10.00/Hour \$20.00/Half Day \$40.00/Full Day
Concession Room (Commercial, Profit Making)	\$20.00/Hour \$40/Half Day \$80/Full Day
Private Pool Rental	\$130.00/Hour (Incl. 1 Hr. Concession Room)
Private Pool Rental Extra Guard	\$25.00/Guard/Increment of Swimmers
Sponsored Swim	\$150.00/Hour (Includes 1 Extra Guard)
Swim Club All Lanes/Full Pool	\$65.00/Hour
Swim Club Lane Rental	\$15.00/Lane
Kayak Club Full Pool	\$65.00/Hour
Showers	\$2.00/Person
Hot Tub Only	\$2.00/Person
Locker Rental – Per Day	\$0.50
Locker Rental – Per Month	\$7.50

Initials 

POOL CHARGES/FEES (In effect February 1, 2019) continued	Fees
Locker Rental – Per Year	\$75.00
Pool Toy Request/Extra Guard (Rentals/Schools)	\$25.00
Private Lessons (1/2 Hour)*	\$22.50
Private Lessons (1 Hour)*	\$30.00
Semi-Private Lessons (1/2 Hour)*	\$17.50
Semi-Private Lessons (1 Hour)*	\$25.00
5 Week Red Cross Lessons (Pre-school-SK2) *	\$45.00
5 Week Red Cross Lessons (Swim Kids 3-6)*	\$48.00
5 Week Red Cross Lessons (Swim Kids 7-10) *	\$50.00
8 Week Red Cross Lessons (Pre-school-SK2) *	\$60.00
8Week Red Cross Lessons (Swim Kids 3-6) *	\$62.50
8Week Red Cross Lessons (Swim Kids 7-10) *	\$65.00
School Lessons (Full Red Cross/Student) *	\$35.00
School Lessons (Certificate Program) *	\$25.00
Fitness/Stroke Improvement (Per Student/Day) *	\$4.50
Fitness/Stroke Improvement (Per Session 3-5 Days)	\$25.00
School Kayaking/Student	\$6.00
School Open Swim - 1 Hour (Per Student)	\$3.50
School Open Swim – 2 Hours (Per Student)	\$4.00

PROGRAM FEES (In effect September 1, 2020)	Fees
Aerobics Adult	\$7.00
Summer Games Registration Fee*	\$10.00
-\$25.00 is charged but \$12.00 is forwarded on to host community	
Programs i.e. Clinics and Workshops	Offered on a break-even basis.

Note: All Fees include GST except those marked with an asterisk* and or if registrant is under 14 years of age.

Note: Director and Manager have authority to offer promotional or discounted fees to the public on an occasional basis such as when offering a new program or the “first class free come and try it” promotion or a 10% discount on passes in conjunction with community wide promotion.

OOR – Out of Region Residency

Initials 